



The Florida United Methodist Foundation, Inc.
Emergency Grant Program

General Policies and Guidelines

1. Program Objectives:
 - a. To provide grants in a crisis, a truly emergency situation, where the ministry of a local church is being impaired. These grants are intended for healthy, ongoing ministries within local churches that are at risk because of unusual, non-recurring circumstances beyond the local church's control. Grants are intended to offset temporary emergencies; they are not intended to correct long-term declines in churches or ministries.
2. General:
 - a. A crisis is any unavoidable event that impairs an established ministry or program of a church or of a conference/district-approved agency. For example –
 - i. Crisis - Flooding destroys the furniture and resources of a church day care facility. Need – Financial assistance in temporary location until repairs are made.
 - ii. Crisis – Local company closes, putting large number of employees out of work. Need – Local church-sponsored food and clothing bank cannot meet sudden increase in requests for assistance.
 - iii. Grants are not available where poor planning resulted in the crisis.
 - iv. Crisis Grants can be made anytime during the year.
3. Application Procedures:
 - a. Application forms are available on the Foundation web site or by request from the Foundation office.
 - b. The applicant must provide:
 - i. Current financial statements.

- ii. Description of the crisis and the recommended solution.
 - iii. Budget for crisis solution.
 - iv. The District Superintendent of the district within which the church or agency is located must approve the grant request.
 - v. The applicant's pastor/agency director must approve the grant request.

- 4. Approval Procedures:
 - a. Foundation staff will review all applications for completeness prior to submitting them to the Executive Committee.
 - b. The Executive Committee will meet at the call of the president of the Foundation.
 - c. The Executive Committee may interview applicants and/or make on-site visits.
 - d. The Executive Committee may interview the District Superintendent of the district within which the church or agency is located.
 - e. Applicants will be notified in writing immediately following the Executive Committee's decision.

- 5. Reporting Requirements:
 - a. An informal report is due at the Foundation within two (2) months following receipt of the grant and should include information about how the grant is being used and what goals have been met, if any.
 - b. A complete report is due at the Foundation no later than six (6) months following receipt of the grant, or at the completion of the project, whichever is earlier.
 - c. The Executive Committee may request other reports.